

# PROGRAMMING KEYS ON PHONES

While your handset is on-hook, press

**TRSF** and then dial **200**

Dial the four-digit password, **1234**

Dial **1** to enable

Press **TRSF**. The keyset returns to its idle condition

## DISPLAY SHOWS

[ENABLE CUS. PROG. PASSCODE]

[ENABLE CUS. PROG. - DISABLE]

[ENABLE CUS. PROG - ENABLE]

Press **TRSF 722**

Display shows

[201] KEY (MAST)

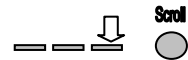
01:CALL1 →

Enter extension of phone that you wish to program OR press VOLUME keys to make selection and press RIGHT SAVE key

Display shows

[205] KEY (MAST)

01:CALL1 →



Enter key number (e.g., 18). CALL1 is key 1, CALL2 is key 2 and so on.

OR Press VOLUME keys to scroll through keys and then make selection by pressing the SAVE key

Display shows

[205] KEY (MAST)

18:NONE →\_

Press the keypad to make selection ie **3 DEF** for functions beginning D, E, or F

Press VOLUME keys to scroll through to make selection

Press SAVE

Display shows

[205] KEY (MAST)

18:NONE →GPIK\_

If required, enter extender (e.g., 03)

Press **TRSF** to store and exit

## Commonly used functions

DS Extension key

Requires extension number to follow ie DS204

DT Line key

Requires line number to follow DT701

GPIK Group Pickup

Requires group number to follow GPIK02

DIR Address Book

Requires 1 for Personal address book,

Requires 2 for System address book

SPD Speed dials

Requires specific speed dial number

ie SPD501 to act as hot key

VMMSG Voicemail

CLIP Call Logs

To enable user to view incoming calls received

FWRD Divert

Requires 1 to forward ALL calls

Requires 2 to forward when BUSY

Requires 3 to forward when NO ANSWER

Requires 4 to forward BUSY/NO ANSWER

VT Voicemail XFer

Requires voicemail group number